

Scottish Child Abuse Inquiry

PO Box 24202; Edinburgh EH3 1JN

e-mail: information@childabuseinquiry.scot

FACTSHEET – COMPENSATION FOR LOSS OF TIME

What is “loss of time”?

This means any wages or other earnings you lose because you had to come to the Inquiry.

You can claim the money (after tax) you will lose from us – this is called “compensation for loss of time”. This factsheet sets out who can claim and how to claim.

Can I claim loss of time?

You can claim compensation for loss of time if we have asked you to:

- give a statement, at a private session or interview;
- give evidence at a public hearing; or
- hand over documents to the Inquiry.

Even if you haven't been asked to do one of these things, you may still be able to claim if you have a particular interest in a public hearing or the Inquiry's outcome. You cannot decide this for yourself – The Chair of the Inquiry decides whether it is reasonable for us to pay you compensation for loss of time. You need to provide information when you apply so she can consider your position and decide whether to grant you compensation.

Please check with your employer first before making a claim. You may not need to make a claim.

How can I claim compensation for loss of time?

You need to apply in writing. The [claim form](#) can be downloaded from the Inquiry's website www.childabuseinquiry.scot. Our witness support team can also send it to you by post or email.

There are notes with the claim form about how to fill it in. If you need help filling it in, please contact our witness support team.

You can claim compensation before or after you lose the time at work. But if you want to claim more than £100 you must apply to us *before* you lose the wages or other earnings.

Once you have filled in the claim form, please send it to us as soon as possible.

What will the Inquiry pay for?

If you are claiming compensation for wages or other earnings you have already lost the Chair will look at your claim form and decide whether your claim is reasonable *in principle*. She may decide that you can claim for all or some of the wages or other earnings you have lost.

If you are claiming compensation for wages or other earnings you have not yet lost, the Chair will decide whether, *in principle*, it is reasonable for us to pay you compensation.

We will write to you to tell you the Chair's decision.

If the Chair has decided that you can make a claim in principle, our letter will set out what you can claim compensation for, and the information you will need to provide.

The Solicitor to the Inquiry then decides the *amount* of compensation we can pay you. If you have already lost the time, she will look any information you have provided about it.

Can I complain?

The Chair has the final say on whether we should pay you compensation for loss of time *in principle*.

You can ask for a review if you are not happy with a decision of the Solicitor about the *amount* of compensation. You must ask for a review in writing.

For more information you can:

- phone the witness support team on: 0800 0929 300
- write to us at: SCAI, PO Box 24202, Edinburgh, EH3 1JN
- email the witness support team at:
talktous@childabuseinquiry.scot
- look at our website at: www.childabuseinquiry.scot

For general enquiries

- email us at: information@childabuseinquiry.scot

To ask for a review of a decision by the Solicitor

- write to: The Solicitor, SCAI, PO Box 24202, Edinburgh, EH3 1JN
- email: solicitors@childabuseinquiry.scot